

2026 Watershed Resilience Grant Program: Conservation Implementation Proposal Solicitation Package

September 2026



Watershed Resilience Conservation Implementation Grant Proposal Solicitation Package

CALIFORNIA NATURAL RESOURCES AGENCY
DEPARTMENT OF WATER RESOURCES
DIVISION OF
REGIONAL ASSISTANCE



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FOREWORD

The California Department of Water Resources (DWR) is administering the 2026 Watershed Resilience Grant solicitation using funds authorized by the Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 (Proposition 4). This Proposal Solicitation Package (PSP) describes eligibility requirements, application instructions, and application review and scoring criteria for the Watershed Resilience Conservation Implementation Grant Program. A future PSP will follow in 2027 to provide information on requirements and criteria for the remainder of the Watershed Resilience Grant Program funding. This document is not a standalone document, and the applicant will need to refer to the 2026 Watershed Resilience Grant Program Guidelines (2026 Guidelines) for additional information.

Grant Program Website

Pertinent information about the 2026 Watershed Resilience Grant Program, including this document and the 2026 Guidelines, can be found here: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Watershed-Resilience-Program>

Mailing List

In addition to the above-referenced website, DWR will distribute information via e-mail. If you are not already on the e-mail distribution list and wish to be placed on it, please visit the following site: <https://public.govdelivery.com/accounts/CNRA/signup/31790> and select DWR Water Grants on the sign-up list.

Contact Information

For questions about this document or other technical issues, please contact DWR's Financial Assistance Branch at (916) 651-9613 or by e-mail at: FinancialAssistance@water.ca.gov.

For questions and assistance regarding DWR's Grant Review and Tracking System (GRanTS), please contact the GRanTS Administration Team at (888) 907-4267 or grantsadmin@water.ca.gov.

Grant Agreement

All applicants that are awarded funding will be required to sign a grant agreement with DWR. The template for the 2026 Watershed Resilience Grant Solicitation agreement can be found here: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Watershed-Resilience-Program>. Note that the agreement template is subject to change prior to agreement execution.

Application Deadline

Application deadlines will be posted on DWR's website here: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Watershed-Resilience-Program>

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I. INTRODUCTION

The 2026 Watershed Resilience Grant Program is intended to strengthen statewide climate resilience and protect natural resources from escalating environmental risks. This Conservation Implementation Proposal Solicitation Package (PSP) works in conjunction with the 2026 Watershed Resilience Grant Program Guidelines (2026 Guidelines) to disburse 2026 Watershed Resilience grant funding under the Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 (Proposition 4). Prospective applicants should read this PSP and the 2026 Guidelines to ensure that the submitted documents will meet the grant program requirements. The 2026 Guidelines document is posted on the DWR Watershed Resilience Grant Program website at the link listed in the Foreword.

Definitions of acronyms, abbreviations, and other terms commonly used throughout this PSP are provided in the 2026 Guidelines.

II. ELIGIBILITY

To be eligible for 2026 Watershed Resilience grant funding, all applicable eligibility criteria outlined in Section II of the 2026 Guidelines and summarized below must be met. Additional eligibility requirements that apply specifically to this solicitation are listed in Section II.C (Additional Proposal and Project Eligibility Requirements) of this PSP. A comprehensive eligibility checklist is provided in Table 1 (below) as a reference for applicants.

A. Eligible Grant Applicants

A grant applicant is the entity submitting the grant application. Entities that are eligible to apply under this PSP are listed below and further defined in the 2026 Guidelines, Section II.A and Appendix B:

- Public agencies
- Local agencies
- 501(c)(3) Non-profit organizations
- Special districts
- Joint powers authorities
- Public utilities
- Local publicly owned utilities
- Federally recognized Indian Tribes
- California State Indian Tribes listed on the California Native American Heritage Commission's Tribal Consultation List
- Mutual water companies

For the purposes of this PSP, federally recognized Indian Tribes and California State Indian Tribes listed on the California Native American Heritage Commission's Tribal Consultation List are collectively referred to as "Tribe" or "Tribes."

Applicants must be applying on behalf of an established, multi-party collaborative group, such as a Regional Water Management Group (RWMG), watershed network, regional climate collaborative, or other group that exists independently of any single project and has collectively agreed on a priority project to pursue. A project team composed of multiple agencies or organizations does not constitute a collaborative group for purposes of this requirement.

To be part of the proposal as a Local Project Sponsor (LPS - an entity that will implement a given project under the umbrella agreement entered into by the grant applicant) and access grant funding through their relationship with the applicant, Local Project Sponsors must meet the definition of Eligible Grant Applicant as described above. Note that if the applicant is found ineligible, the entire application will be considered ineligible. If the Local Project Sponsor is found ineligible, funding cannot be awarded to that project, and the grant award will be proportionately reduced.

B. Eligible Project Types

Specific details on eligible project types are provided in Section II.C of the 2026 Guidelines.

In addition to the eligible project types provided in the Guidelines, each project must be compliant with the State General Obligation Bond Law.

For purposes of this PSP, “project” refers to all planning, design, engineering, acquisition of real property interests, construction and directly related activities undertaken to implement a discrete action to be funded under this Program.

C. Additional Proposal and Project Eligibility Requirements

Throughout this PSP, all projects (or a single project) submitted in a single application are collectively referred to as a proposal. Proposal and project eligibility requirements are detailed in Section V. APPLICATION INSTRUCTIONS.

Table 1: Watershed Resilience Grant Eligibility Checklist

Criteria Type	Eligibility Criteria	Required Documentation	Additional Details	Criteria Met (Yes, No, or NA)
Applicant Eligibility	Is the applicant an Eligible Applicant for Proposition 4 funding?	Complete the self-certification form.	2026 Guidelines Section II.A. & PSP Section V.B.3	
Applicant Eligibility	Urban Water Management Compliance ¹	Complete the self-certification form and include the date of plan verification and details for each LPS.	2026 Guidelines Section II.B. & PSP Section V.B.3	
Applicant Eligibility	Agricultural Water Management and Measurement Compliance ¹	Complete the self-certification form and include the date of plan verification and details for each LPS.	2026 Guidelines Section II.B. & PSP Section V.B.3	
Applicant Eligibility	Surface Water Diverter Compliance ¹	Complete the self-certification form and include surface diversion report submittal dates for each LPS.	2026 Guidelines Section II.B. & PSP Section V.B.3	
Applicant Eligibility	Groundwater Management Compliance ¹	Complete the self-certification form and indicate if the agency self-certifies regarding Groundwater Management Plans or the project does not affect groundwater for each LPS.	2026 Guidelines Section II.B. & PSP Section V.B.3	
Applicant Eligibility	CASGEM Compliance ¹	Complete the self-certification form and include the name of monitoring entities.	2026 Guidelines Section II.B. & PSP Section V.B.3	

Table 1: Watershed Resilience Grant Eligibility Checklist (cont.)

Criteria Type	Eligibility Criteria	Required Documentation	Additional Details	Criteria Met (Yes, No, or NA)
Local Project Sponsor Eligibility	Does each Local Project Sponsor meet all applicant eligibility requirements (as applicable)?	Each Local Project Sponsor must meet the same eligibility requirements as the applicant.	See specific requirements above	Utilize same checklist as above for each Local Project Sponsor
Project Eligibility	Is the project an eligible project type?	Complete the concept proposal.	2026 Guidelines Section II.C & PSP Section II.B.	
Project Eligibility	If the project is a stormwater and/or dry weather runoff capture project, is it included in a Stormwater Resource Plan (or functionally equivalent plan)?	Complete self-certification form.	2026 Guidelines Section II.B, Section II.C & PSP Section V.B.3	
Project Eligibility	Was the project selected by a collaborative group?	Complete the concept proposal.	PSP Section II.A	
Project Eligibility	Does the project benefit an urban or agricultural area?	Complete the concept proposal.	2026 Guidelines Section II.B & PSP Section V.B.3	
Project Eligibility	The project must have a quantified primary benefit.	Complete the concept proposal.	PSP Section II.B	

Table 1: Watershed Resilience Grant Eligibility Checklist (cont.)

Criteria Type	Eligibility Criteria	Required Documentation	Additional Details	Criteria Met (Yes, No, or NA)
Project Eligibility	If the project affects Groundwater in a high or medium priority basin, does the project have the support of the local Groundwater Sustainability Agency (GSA), or agency responsible for implementing an Alternative Plan.	Complete self-certification form.	2026 Guidelines Section II.B, PSP Section V.B.3	
Project Eligibility	Will the project be complete, including project closeout and retention within five years of award (estimated award date of Fall of 2027)?	Complete the concept proposal.	PSP Section V.B.3	

NOTES

- 1) Eligibility Criteria compliance required only if applicable to the Grantee or Local Project Sponsor.

III. FUNDING

Public Resources Code (PRC) section 91019 authorizes \$75 million for projects that increase water conservation in agricultural and urban areas. Approximately \$65 million of this funding will be administered through the Watershed Resilience Conservation Implementation Solicitation.

DWR will utilize 7% of the combined funding for administrative costs and retains discretion to utilize additional funds for state operations. After administrative and bond costs, approximately \$60.1 million will be available for grants. DWR may make additional funding available under section 91019 should funds become available. As required by legislation (PRC §90140), at least 40% of authorized funds (\$30 million) shall be allocated for projects that provide meaningful and directly benefit to disadvantaged communities (DAC) or vulnerable populations and at least 10 percent (\$7.5 million) for projects that benefit severely disadvantaged communities (SDAC). Funds will be awarded to the top scoring proposals that meet the DAC/Vulnerable populations and SDAC minimum requirements with remaining funding being awarded to the next top scoring proposals.

Grant Request Limitations

To be eligible for this solicitation, a proposal must request a minimum of \$3M and a maximum of \$15M. A proposal may be made up of multiple projects.

A. Local Cost Share

Proposition 4 does not require a local cost share.

B. Reimbursement Date

For this solicitation, eligible costs incurred after the Award date will be eligible for reimbursement. Reimbursable costs are defined in the 2026 Guidelines, Appendix B.

C. Grant Reimbursement Limitations

Only ground transportation and lodging are eligible for grant reimbursement.

D. Indirect Rate Reimbursement

Indirect costs are expenses that are incurred for a common or joint purpose benefiting more than one objective and are not readily assignable to the funded project (*i.e.*, expenses that are not directly related to the funded project). Examples of indirect costs include but are not limited to central service costs; general administration of the Grantee; non-project-specific accounting and personnel services performed by the Grantee; depreciation or use allowances on buildings and equipment; the costs of operating and maintaining non-project-specific facilities; tuition; conference fees; and generic overhead or markup. Food and beverages, fundraising, lobbying and entertainment may not be included as indirect costs. Indirect costs are also called overhead.

The Grantee must state the requested indirect cost rate in their application and may only select one of the following methods for the Program's consideration.

The options for indirect cost methods are as follows:

- a) Negotiated federal indirect cost rate: At the rate set forth in the Grantee's negotiated federal indirect cost rate pursuant to its negotiated cost rate agreement. The Grantee must submit a copy of the rate agreement. The rate agreement must be current and effective at the time the application is submitted and signed by both the Grantee and the applicable federal agency.
- b) The federal de minimis indirect cost rate: This rate is currently up to 15%. The Grantee may request a rate pursuant to this provision without submitting any information or documentation regarding indirect cost rates.
- c) Rate negotiated by another State agency: This is a rate that was negotiated by the Grantee with another State agency within the last five years. The Grantee must submit a copy of the rate agreement. The rate agreement should be current and effective at the time the application is submitted. If it is no longer in effect, the Grantee will need to certify that the agreement submitted is the most recent version and state the reason(s) that the rate agreement is no longer in effect/was not renewed. The rate agreement, whether current or not, must be signed by both the Grantee and the applicable State agency.
- d) Applicants requesting reimbursement for indirect costs must calculate their indirect cost rate by adding together all of their indirect costs and then dividing total allowable indirect costs by total allowable direct costs. All of the costs and grants/projects involved in this calculation must be documented. Documentation of this indirect cost rate must be maintained for the term of any funding agreement using the indirect cost rate (i.e., three years after final payment under the funding agreement). The applicant will need to submit a letter certifying: (1) the rate being requested; (2) that it was calculated using the method stated above and does not include any ineligible costs (e.g., food, beverages, fundraising, lobbying, or entertainment costs); (3) the records calculating the requested indirect cost rate shall be maintained for the term of any funding agreement executed with DWR.

If the Grantee is approved for indirect costs, the rate will be listed as a separate line item in the funding agreement's budget and will be stated as a specific dollar amount. Any increases in funding will increase the indirect cost dollar amount at the same rate as the original award. Funds may not be "shifted" from other line items into the indirect costs line item of the budget.

During the life of the funding agreement, the Grantee's indirect cost rate will remain the same, regardless of any changes in a Grantee's indirect cost rate agreement(s) with other entities or a change in the federal de minimis rate.

Any indirect costs incurred by a Grantee's partners, contractors, subcontractors, consultants, *etc.* shall be deducted from the Grantee's indirect cost allocation set forth in the funding agreement's budget line item for indirect costs. Any indirect costs incurred by a Grantee's partners, contractors, subcontractors, consultants, *etc.* will NOT be considered direct costs for purposes of reimbursement under the funding agreement. Any such indirect costs will be rejected and not be considered eligible costs.

E. Advanced Payment

Advanced payments may initially be allowed in the amount of up to 25 percent of the award, up to a maximum of 90 percent of the total grant award to the recipient (Public Resources Code § 90130). Project must meet specified criteria. See Appendix E of the 2026 Guidelines for more information.

F. Replacement Projects

If an awarded project fails to meet all the requirements or fails to progress in a timely fashion, DWR may remove the project from the agreement and allow a replacement project. All awarded projects must be completed within five years of award date. If bidding or the applicable procurement process has not begun within 24 months of the award date, the grantee is required to provide documentation

that the project can be completed by the Program deadline or propose a replacement project. DWR may grant an extension based on substantial documentation showing the project can be completed on time.

Replacement projects are not eligible for grant reimbursement and may not submit invoices to DWR until they are amended into the Grant Agreement. Costs incurred after the amendment execution date will be eligible for reimbursement. Replacement Projects will not be accepted in the last year of the Funding Program.

G. Direct and Meaningful Benefits

At least 40% of this grant program's funding must go to projects that provide direct and meaningful benefits to vulnerable populations, disadvantaged communities, or severely disadvantaged communities. A majority of a project's water-related benefit must go directly to these populations or communities to qualify. The project benefit area (by population or geographic area) is determined by who receives the benefit, not by the physical location of the project. Links to the statewide mapping tools applicants must use to identify the communities who will benefit from their projects are provided in Appendix D of the 2026 Guidelines. Projects must meet the following four criteria:

- Create direct, tangible, and substantial benefits that would not have happened without the project. Meaningful benefits are not incidental, indirect, or speculative.
- Protect or enhance a community's resources and quality of life by building climate resilience. This may include reducing risks to the community from climate hazards or protecting resources threatened by climate change (e.g., drinking water supply/quality, urban tree canopy, critical community infrastructure, etc.).
- Directly respond to a community's expressed need or desired benefit, either through direct project input or as part of a larger planning or engagement effort.
- Avoid long-term degradation or reduction of any population's resources (*i.e.*, benefits provided to one community cannot burden another).

Applicants must provide the following information for each project claiming benefits to a vulnerable population, disadvantaged community, or severely disadvantaged community:

- Fill out the application questions used to score the criteria listed above. If an applicant cannot answer the question about what percentage of the project's benefit is water-related, explain why and give an alternative explanation of the benefits instead. Where benefits cannot be isolated by mapping alone (e.g., habitat or some groundwater basin projects), the alternative justification must be supplemented with a letter of support from the benefiting community, Tribe, or local jurisdiction. A letter alone, without an accompanying benefit justification, is not sufficient.
- A map showing the project location, project benefit area and the location of the vulnerable population, disadvantaged community, or severely disadvantaged community receiving the benefit.
- Where representative census data that adequately represents the community cannot be documented, alternative studies (e.g., local income surveys, a subset of a block group, older American Community Survey (ACS) data, etc.) may be submitted as part of Attachment 4. Justification must also be included for the use of alternate data.

IV. SOLICITATION SCHEDULE

The schedule for this solicitation is posted on the DWR website (listed in the Foreword). Updates may also be distributed through e-mail announcements. For parties that are not currently subscribed to the mailing list and wish to receive updates on the 2026 Watershed Resilience Grant

Program via email, please visit the Program website to sign up.

V. APPLICATION INSTRUCTIONS

This section provides instructions for preparing and submitting a grant application. It is important that applicants follow the Application Instructions to ensure that their application will address all requirements. Applicants are reminded that once the application has been submitted to DWR, any privacy rights, as well as other confidentiality protections afforded by law with respect to the application, will be waived. DWR will not knowingly disclose information related to Native American sacred places or financial data per Government Code sections 7922.535 & 8450.

A. Solicitation Process

This funding opportunity will be conducted as a two-step competitive process designed to reduce the burden on applicants and allow the program to focus full proposal review resources on the most promising submissions. All applicants must complete both steps in sequence; submission of a full proposal without prior invitation will not be accepted.

Step 1- Concept Submittal Interested applicants must first submit a concept proposal. See Section V.B. of this PSP for more information on how to submit a concept proposal. Each submission will be evaluated for alignment with program priorities and eligibility. Following review, applicants will be notified in writing whether they are invited to submit a full proposal, revise their concept proposal, or the concept is not appropriate for the program. Program reserves the right, at its sole discretion, to refer concept proposals to alternative programs or funding sources that may be better suited to the proposed project. Any such referral does not constitute a commitment, endorsement, or guarantee of funding. This program may also accept referrals from other programs in lieu of the formal concept proposal submission. Concept proposals must be submitted using the website link *(to be populated in the final PSP)*. Applicants with accessibility issues may also submit via email to financialassistance@water.ca.gov.

Step 2- Full Proposal Applicants who receive an invitation may submit a Full Proposal. Submissions must address all requirements outlined in this PSP application.

Each applicant must submit a complete application on-line using DWR's Grants Review and Tracking System (GRANTS). See Section V.C. of this PSP for more information on how to submit an application. The application consists of sections or "Tabs" as outlined in Table 2 (Grant Application Questions), which is provided as a guide for the applicants to ensure that they have submitted the required information for a complete application.

B. How to Submit Concept Proposal

1. Submittal

Concept proposal should be submitted via the webpage listed here: *link to be inserted upon final PSP*. The concept proposal application will require submittal of Attachment 1. Applicants who experience accessibility challenges with the webpage may submit their application and required materials via email to financialassistance@water.ca.gov.

2. Concept Proposal Application

APPLICANT INFORMATION

The following information is general and applies to the applicant and the overall proposal. Specific project information should be detailed in the project section.

APPLICANT INFORMATION

Organization Name: Provide the name of the Agency/Organization responsible for submitting the application. Should the application be successful, this Agency/Organization will be the Grantee.

Point of Contact Name: Enter first and last name.

Point of Contact Position Title: This should be the day-to-day manager for the application

Point of Contact Position Email: Enter the contact email

Point of Contact Position Phone Number: Enter the phone number

Proposal Name: Enter A proposal name (Maximum Character Limit: 150)

Total Amount Requested (Grant Funds Requested): Provide the amount of total grant funds requested.

Attachment 1: Self Certification Form: Upload a self-certification of eligibility form. This form can be found at the webpage listed in the forward. A single form should be used for the entire proposal.

PROJECT INFORMATION

Project Name: Enter the project name.

Local Project Sponsor: Enter the Local Project Sponsor name.

Grant Amount Requested: Enter the amount of funds being requested for the project.

Project Description: Enter a brief (less than ½ page) description of the project.

Benefit Description: Briefly describe the water conservation benefit of this project in acre feet per year. Include how it will specifically benefit an urban or agricultural area.

Schedule Description: Enter the date when the project will be complete

Collaborative Group: To what extent does this proposal address the critical needs and priorities of the collaborative group on whose behalf you are applying? Describe the process used to identify and select these projects and explain how they represent the group's highest priorities.

3. Attachment Instructions

Applicants are required to submit Attachment 1 for a complete concept proposal.

ATTACHMENT 1. AUTHORIZATION AND ELIGIBILITY REQUIREMENTS

Attachment 1 consists of authorization and eligibility documentation, including the items listed below. Required documents must be completed and included in Attachment 1, where applicable, for compliance. Please note that the grant applicant and each Local Project Sponsor must meet all applicable eligibility requirements.

- Y Authorizing Documentation
- Y Eligibility Self-Certification Forms
- Y Support letter from Groundwater Sustainability Agency, if applicable

Authorizing Documentation – The applicant must provide a resolution adopted by the applicant’s governing body designating an authorized representative to submit the proposal and execute an agreement with the State of California for a Watershed Resilience Conservation Implementation Grant. EXHIBIT D – Authorizing Resolution provides an example of the resolution that must be submitted to fulfill this requirement.

Self- Certification for Eligibility

Each applicant must complete and submit a [self-certification form](#) (found on the website listed in the Foreword) for the following eligibility items.

Eligible Applicant Documentation

Eligible applicants are public agencies, local, agencies 501(c)(3) non-profit organizations, special district, joint powers authorities, public utilities, local publicly owned utilities, federally recognized Indian Tribes, California State Indian Tribes, and mutual water companies, as defined in Appendix B of the 2026 Guidelines.

Collaborative Group

Applicants must be applying on behalf of an established, multi-party collaborative group, such as an RWMG, watershed network, or regional climate collaborative, that exists independently of any single project and has collectively agreed on a priority project to pursue. A project team composed of multiple agencies or organizations does not constitute a collaborative group for purposes of this requirement.

DWR encourages potential applicants to reach out to DWR regarding any eligibility concerns prior to submitting a proposal.

Urban Water Management Compliance

Each urban water supplier must:

- Have a current 2025 Urban Water Management Plan (UWMP) verified by DWR that addresses the requirements of the California Water Code (CWC). If an urban water supplier’s 2025 UWMP has not been verified by DWR, explain and provide the anticipated date for having a 2025 UWMP that addresses the requirements of the CWC, including interim target reporting, as applicable in the self-certification form.
- Have a complete and validated water loss audit report verified by DWR in accordance with CWC section 10608.34.
- If applicable, be compliant with the water metering requirements contained in CWC section 525 et seq. Each urban water supplier proposing wastewater projects, water use efficiency projects, or drinking water projects must be compliant.
- Comply with the State Water Resources Control Board’s Water Conservation and Production Reporting requirement. Reports are due on the 28th of each month and can be filed using the reporting tool at https://www.waterboards.ca.gov/conservation/conservation_reporting.html

Agricultural Water Management and Measurement Compliance

Each agricultural water supplier that provides water to less than 10,000 irrigated acres, excluding recycled water must:

- Indicate on the self-certification form that the supplier provides water to less than 10,000 irrigated acres, excluding recycled water.

or:

- Indicate on the self-certification form that each supplier's Agricultural Water Management Plan (AWMP) addresses the CWC and Executive Order (EO) B-29-15 requirements. If an agricultural water supplier's AWMP has not been verified by DWR, explain and provide the anticipated date for having an AWMP that addresses the CWC and EO B-29-15 requirements.

Each agricultural water supplier that provides water to *less than 25,000 irrigated acres*, excluding recycled water must:

- Indicate on the self-certification form the supplier provides water to less than 25,000 irrigated acres, excluding recycled water, or is otherwise deemed exempt from CWC Efficient Water Management Practices (EWMPs) and the Water Measurement Regulation.

or:

- Indicate on the self-certification form that each supplier addresses the CWC requirements for implementing EWMPs including: Water Measurement, Volumetric Water Pricing, and all technically feasible and locally cost-effective EWMPs listed in CWC; and
- Indicate on the self-certification form that each supplier implements the Water Measurement Regulation, including AWMP reporting requirements.

or:

- Submit to DWR for approval a schedule, financing plan, and budget, to be included in the grant or loan agreement, for implementation of the EWMPs. The supplier may request grant or loan funds to implement the efficient water management practices to the extent the request is consistent with the eligibility requirements applicable to the water funds.

To comply with the farm-gate delivery requirements, each agricultural water supplier must complete the self-certification form based on the agricultural water supplier's irrigated acres.

- For those agricultural water suppliers that supply less than 2,000 acre-feet of water or water to less than 2,000 irrigated acres, excluding recycled water, provide the suppliers supply of water or irrigated area.

or:

- For those agricultural water suppliers that supply water to areas greater than 2,000 irrigated acres, verify that the annual aggregated monthly or bi-monthly farm-gate delivery data has been provided to DWR.

And/or:

- For those suppliers that provide water to less than 25,000 irrigated acres, complete the self-certification form and indicate that the implementation of a program or practices to measure farm-gate deliveries using Best Professional Practices is not locally cost-effective.

Surface Water Diverter Compliance

List the surface water diverters that will receive funding from the proposed grant on the self-certification form. If there are none, please indicate so. For the listed surface water diverters, state whether they have submitted to the State Water Resources Control Board (SWRCB) their annual

surface water diversion reports in compliance with requirements outlined in Part 5.1 (commencing with §5100) of Division 2 of the CWC and Chapter 2.7 Water Diversion and Use Reports (commencing with §907) in Title 23. If a surface water diverter has not, explain and provide the anticipated date for meeting the requirements.

Groundwater Management Compliance

The concept proposal attachment 1 must include the documentation requested below for each project, as applicable.

Each Local Project Sponsor or applicant implementing groundwater projects or projects directly affecting groundwater levels or quality must be in compliance with CWC section 10753 regarding Groundwater Management Plans (GWMPs). For groundwater projects or other projects that directly affect groundwater levels or quality in a high or medium priority basin, documentation that the project has support from the Groundwater Sustainability Agency of the impacted groundwater basin(s), or the agency responsible for implementing an alternative plan should be included in Attachment 1. If it is not clear from the application that a project does not affect groundwater, please also include an explanation in Attachment 1.

Note that Local Project Sponsors that receive a grant award will have to maintain compliance with CWC section 10000 et seq. as part of continuing eligibility requirements. Groundwater Management compliance requirements may be revised or updated based upon the implementation of the Sustainable Groundwater Management Act of 2014 (SGMA).

CASGEM Compliance

Water Code section 10920 et seq. establishes a groundwater monitoring program designed to monitor and report groundwater elevations in all or part of a basin or sub-basin. Information on the requirements of the [Sustainable Groundwater Management Act \(SGMA\) Portal's](#) Monitoring Network Module (formerly CASGEM) Program can be found at the link listed in Appendix A. DWR has established high, medium, low, and very low-priority groundwater basins, as well as monitoring entities. For those high and medium priority basins that do not have a monitoring entity, a grant applicant and/or local project sponsor that match the list of potential monitoring entities identified in Water Code section 10927, along with counties whose jurisdictions include unmonitored high and medium priority basins, will not be eligible for grant funding pursuant to Water Code section 10933.7(a). Consistent with Water Code

Section 10933.7(b), if the entire service area of the grant applicant or the individual project proponent is demonstrated to be a DAC, as defined in Appendix B, the project will be considered eligible for grant funding notwithstanding CASGEM compliance.

Stormwater Management Plan Compliance

For all Stormwater projects and/or dry weather runoff capture projects the project must be included in a Stormwater Resource Plan (or Functionally Equivalent Stormwater Resource Plan), or the project must benefit a DAC with a population of 20,000 or less that is not a co-permittee for a municipal separate stormwater system national pollutant discharge elimination system permit issued to a municipality with a population greater than 20,000.

Project Completion Date

Each project must be completed within five years of award. This includes the project administration and closeout of the project.

Quantification of the claimed project benefit(s)

Each project must have at least one quantified benefit related to water management. Additionally, the project benefits must be public benefits.

Benefits to Urban or Agricultural areas

Per Public Resources Code section 91019, projects must increase water conservation in agricultural and urban areas. Each project must demonstrate that its water conservation benefits accrue to an urban area, an agricultural area, or both. Urban benefits generally include conservation actions serving cities, towns, and their water systems. Agricultural benefits generally include conservation actions serving farms and ranches. Applicants must identify which category (or both) the project serves and explain how the claimed benefit(s) support water conservation in that area.

C. How to Submit Full Application

1. *Electronic Submittal*

Applicants must submit the required attachments using DWR's GRanTS electronic submittal tool. GRanTS can only be accessed with Internet Explorer and Google Chrome. The online GRanTS application can be found at the following link:

<http://www.water.ca.gov/grants/>

The name of this PSP in GRanTS is "P4WR." To access this PSP, applicants must have an account in GRanTS or register if they have not already done so. Local Project Sponsors that are registered in GRanTS can be selected in the drop-down menu of the "Implementing Organization" of the "Projects Tab."

Applicants are encouraged to watch the "How to Register" and "How to Create a Grant Application" videos, review the GRanTS Quick Reference Guide and Frequently Asked Questions, available at the above link, and set up their GRanTS account well in advance of the application deadline. If an applicant has questions relating to the content or the information requested in this PSP or questions or problems with GRanTS, please refer to the phone number or e-mail listed in the Foreword.

The grant application in GRanTS consists of multiple sections or "tabs," outlined in Table 3. Within GRanTS, pull down menus, text boxes, or multiple-choice selections will be used to submit answers to the questions. GRanTS will allow applicants to type text or cut and paste information from other documents directly into a GRanTS submittal screen.

When uploading an attachment in GRanTS, the following attachment title naming convention must be used:

Att#_P4WR_ AttachmentName_#ofTotal#

Where:

- a. "Att#" is the attachment number
- b. "P4WR" is the code of this solicitation
- c. "AttachmentName" is the name of the attachment as specified in Section V.B.3 – Attachment Instructions
- d. "#ofTotal#" identifies the number of files that make up an attachment, where "#" is the number of a file and "Total#" is the total number of files submitted in the attachment

For example, if the Attachment 1 – Work Plan is made up of three files, the second file in the set would be named "Att2_P4WR_ Work Plan_2of3".

File size for each attachment submitted via GRanTS is limited to 2 gigabytes (GB). Breaking documents into components such as chapters or logical components so that files are less than 50 MB will aid in uploading files. Files must be submitted in PDF format unless otherwise noted. PDF files should be generated, if possible, from the original file rather than scanned hard copy. Attachments 1, 2, and 3 must be submitted using the forms provided on the website in a word format.

2. Grant Application Questions

The following table outlines the required application questions as they will appear in the GRanTS system with instructions on how to answer each question.

Table 2: Grant Application Outline

APPLICANT INFORMATION TAB
<i>The following information is general and applies to the applicant and the overall proposal. Specific project information should be detailed in the project tab provided in the GRanTS application.</i>
<u>APPLICANT INFORMATION</u>
<u>Organization Name</u> : Provide the name of the Agency/Organization responsible for submitting the application. Should the application be successful, this Agency/Organization will be the Grantee.
<u>Point of Contact</u> : Please type the First Name, Last Name, Email Address, Phone Number, Division Name, Address, City, State, and Zip of the Point of Contact person. Should the proposal be successful, this person will be the Point of Contact for the grant agreement.
<u>Point of Contact Position Title</u> : This should be the day-to-day manager for the application
<u>Proposal Name</u> : Please enter A proposal name (Maximum Character Limit: 150)
<u>Proposal Objective</u> : Please briefly describe the proposal.
<u>PROPOSAL BUDGET</u>
<i>For the proposal, the following budget items should be transferred from the Proposal Summary Form where applicable.</i>
<u>Other Contribution</u> : Leave Blank; Information is requested later in the application
<u>Local Contribution</u> : Leave Blank; Information is requested later in the application
<u>Federal Contribution</u> : Leave Blank; Information is requested later in the application
<u>In-kind Contribution</u> : Leave Blank; Information is requested later in the application
<u>Amount Requested (Grant Funds Requested) *</u> : Provide the amount of total grant funds requested.
<u>Total Proposal Cost</u> : Provide the total proposal cost, in dollars. Total proposal cost is automatically calculated based on the contribution amounts entered above.
<u>GEOGRAPHIC INFORMATION</u>
GRanTS requests latitude and longitude in degrees, minutes, and seconds. You may use converters on the web such as https://www.fcc.gov/media/radio/dms-decimal .
<u>Latitude</u> : Project Location
<u>Longitude</u> : Project Location

Longitude/Latitude Clarification: Only use if necessary. (Maximum Character Limit: 250)

Location: Leave Blank

County(ies): Provide the county in which the project(s) are located. If there are multiple counties, hold the control key down and select all that apply.

Groundwater Basins: Leave Blank

Hydrologic Regions: Select the hydrologic region.

Watershed(s): Select the appropriate watershed.

LEGISLATIVE INFORMATION

Enter the State Assembly, State Senate, and U.S. Congressional Districts in which the projects are located (use district numbers only, not the name of the Legislator). To add more than one, hold the control key down and select all that apply.

Assembly District: Select Assembly District(s)

Senate District: Select Senate District(s)

US Congressional District: Select US Congressional District(s)

PROJECTS TAB

*The Project tab is required by GRanTS and cannot be deleted. The Projects Tab should **not** be used for your application but rather filled in with data as indicated below. Please utilize the appropriate Project Information tab for Project 1, 2, 3, etc of your proposal. For grant admin, the only fields that need to be completed are the budget information. There are a number of these tabs to accommodate large proposals.*

Project Name: Re-enter the proposal name (Maximum Character Limit: 150 characters)

Implementing Organization: Leave blank

Secondary Implementing Organization: Leave blank

Proposed Start Date: Leave blank

Proposed End Date: Leave blank

Scope of Work: Leave blank

Project Description: Leave blank

Project Objective: Leave blank

PROJECT BENEFITS INFORMATION

Please do not enter any information into GRanTS for the following Project Benefits Questions. They are standard GRanTS questions and cannot be removed but are unnecessary for implementation grant applicants

Benefit Level: Leave blank.

Benefit Type: Leave blank.

Benefit: Leave blank.

Description: Leave blank.

Measurement: Leave blank.

PROJECT BUDGET

Please do not enter any information into GRanTS for the following Project Budget Questions. They are standard GRanTS questions and cannot be removed but are unnecessary for implementation grant applicants.

Use the "Copy Budget data from Applicant Info" feature to populate previously entered data. The total project cost will auto calculate.

GEOGRAPHIC INFORMATION

Enter the geographical information for the proposal location (latitude and longitude in degrees, minutes, and seconds). Enter the County. Leave all other fields blank.

LEGISLATIVE INFORMATION

Use the "Copy Legislative data from Applicant Info" feature to populate previously entered data.

APPLICANT INFORMATION AND QUESTIONS TAB

The answers to these questions will be used in processing the proposal and determining eligibility and completeness.

Self-Certification: By clicking on Yes on this question, the applicant certifies that all information included in this application is true and correct, and the applicant has made his/her best efforts to confirm the veracity of its contents as of the date of submission of this application.

PROJECT INFORMATION TAB

Project Name: Enter the project name.

Local project sponsor: Enter the Local Project Sponsor name.

Provide project map in a pdf format: Maximum file size is 2GB. Please be sure to include the DAC/SDAC/Vulnerable Community/Tribe area and benefits if claiming a benefit.

Grant Amount Requested: Enter the amount of funds being requested for the project.

Other Cost Share: Enter the amount of any other cost share for the project.

GEOGRAPHIC INFORMATION

Enter the geographical information for the project location (latitude and longitude in degrees, minutes, and seconds). Enter the County. Leave all other fields blank.

PROPOSAL LEVEL EVALUATION

PROJECT LEVEL EVALUATION

State Goals: Please describe project advance one or more of the following state goals, laws, strategies, plans, or priorities on climate change.

Conservation Corp: Please specify whether the project will use the services of the California

Conservation Corps or certified community conservation corps, as defined in Section 14507.5. If the project has consulted with the Corps and the Corps is unable to offer services, please include that information.

Schedule Considerations: Explain what factors outside your organization's control are most likely to affect this project's schedule, and what steps you have taken to proactively address it.

Primary Benefit Value: Enter the primary benefit value of the project

Primary Benefit Unit: Select the benefit unit.

Primary Benefit Type: Select the benefit type.

Other: If you have selected other above, please explain.

Description: Briefly describe how the project will achieve the claimed benefits and include the methodology and calculations used to determine the estimate, such that the basis for the estimate is clear and verifiable.

Where is the water that would be conserved currently going, and how is that water being used?

Will the project reduce greenhouse gas (GHG) emissions, sequester GHG, or both?

If the project will reduce GHG emissions, enter the MT CO₂e that will be sequestered or reduced:

Does the project provide a benefit(s) to a Vulnerable population, DAC and/or SDAC?: Select yes or no.

What percentage of project benefit will go to a Vulnerable population, DAC and/or SDAC?: Provide a numeric percentage of the project benefits that go to a Vulnerable population, DAC, and/or SDAC.

If the project provides a benefit to a Vulnerable population, DAC and/or SDAC, please describe the benefit, a justification for the benefit value, and how the area meets the definitions of a Vulnerable population, DAC and/or SDAC?.

If the project provides a benefit to a Vulnerable population, DAC and/or SDAC, please describe how the project builds climate resilience for the population.

How does the project respond to a community's expressed need or desired benefit, either through direct project input or as part of a larger planning or engagement effort?

Will the project lead to long-term degradation or reduction of any other population's resources?

Does the project provide a benefit(s) to a Tribe?: Select yes or no.

If the project provides a benefit to a Tribe, please include the name of the Tribe, the percentage of project benefits directly benefiting the Tribe, and justification for the benefit level.

What is the expected useful life of the project, and how have considerations for potential climate change impacts been incorporated into its design and/or operation? If the expected useful life of your project is limited because your resilience approach is to have the project elements fail during extreme conditions and have the flexibility to be rebuilt cheaply or quickly, please explain.

PROPOSAL ATTACHMENTS TAB

Provide the attachments listed below by attaching files to the GGrants proposal. When attaching files, please use the naming convention found below. For instructions on attaching files, please watch the "How to Complete a Grant Application" video and refer to the "GGrants User Manual". Requirements for information to be included in these attachments are found in Section V.C.2 of this PSP.

Attachment #	Attachment Title	GGrants Naming Convention "Attachment Name"
Attachment 1	Work Plan	"Work Plan"
Attachment 2	Budget	"Budget"
Attachment 3	Schedule	"Schedule"
Attachment 4	DAC	"DAC"
Attachment 5	Indirect Rate	"Indirect"

ATTACHMENT 1. WORK PLAN

For the "AttachmentName" in the naming convention of GGrants, use "WorkPlan" for this attachment.

Attachment 1 must follow the template format and contain descriptions of the anticipated tasks necessary to complete each project in the proposal. Tasks should be organized by the four budget categories, as applicable:

- (a) Project Administration
- (b) Land Purchase/Easement
- (c) Planning/Design/Engineering/Environmental Documentation
- (d) Construction/Implementation

The Work Plan must also identify the anticipated deliverables for each task. The Work Plan is limited to seven pages (minimum 10-point type font) per project. Any information included beyond the seven pages (for each project) will not be reviewed. Maps and figures will not count against the page limit and are encouraged to be included if they provide substantive information.

[EXHIBIT A – Work Plan](#) provides an example of how the Work Plan should be structured and the level of detail necessary for each task description. The template form for completing the Work Plan can be found on the webpage listed in the Forward.

ATTACHMENT 2. BUDGET

For the "AttachmentName" in the naming convention of GGrants, use "Budget" for this attachment.

Attachment 2 must include the estimated capital costs of each project in the application. For the Project Budget Table, costs must be organized in a manner that is consistent with the Work Plan and must use the Budget template format. Refer to [EXHIBIT B – Budget](#) for guidance and examples for use in preparing a Budget. The template for completing the Budget can be found on the webpage listed in the Forward. The description must not exceed three pages per project using a minimum 10- point type font.

ATTACHMENT 3. SCHEDULE

For the "AttachmentName" in the naming convention of GGrants, use "Schedule" for this attachment.

Attachment 3 must include a Schedule for implementation of each project. The schedule must show the start and end dates as well as milestones for each task contained in the Work Plan, and must follow the template format. Applicants must include a reasonable estimate of the end date, including time for any final reports and invoicing.

Refer to [EXHIBIT C – Schedule](#) for a Schedule Table template. The template form for completing the Schedule can be found on the webpage listed in the Forward.

ATTACHMENT 4. Disadvantaged Community, Severely Disadvantaged Community, & Vulnerable Population

For the "AttachmentName" in the naming convention of GGrants, use "DAC" for this attachment. Attachment 4 is not required for all projects. Please utilize this attachment if the project is a DAC, SDAC, or Vulnerable Population project. A map of the project benefit area, or if that is not available, letters of support and justification for the calculation of the project benefit must be submitted. Additional documentation needed to establish the MHI such as an income survey may also be submitted.

ATTACHMENT 5. Indirect Rates

For the "AttachmentName" in the naming convention of GRanTS, use "Indirect" for this attachment. Attachment 5 is not required for all projects. Please utilize this attachment if an indirect rate is being claimed. If claiming an indirect rate, please upload the required documentation.

VI. APPLICATION REVIEW PROCESS

DWR will perform an initial eligibility and completeness review for each application **upon notification (via email referenced in the Foreword) to DWR that the Final Application has been submitted through GRanTS**. Applications will be screened for eligibility and completeness in accordance with Section IV of the 2026 Guidelines and Section II Eligibility of this PSP. The information provided by applicants in GRanTS, as well as Attachments 1 through 5 of the application, will be used to determine eligibility and completeness.

If an application is initially determined to be complete and eligible, the applicant will be notified via email and their application will move on to technical review. If an application is deemed to be incomplete and/or ineligible, DWR will notify the applicant by email and provide a list of additional documentation that must be provided. The applicant will have five (5) business days to provide the necessary documents/materials via GRanTS. DWR may allow more than 5 business days to provide the required documentation with sufficient justification on a case-by-case basis.

VII. AWARD PROCESS

Following technical review, awards for grant funding will be made consistent with the process outlined in the 2026 Guidelines Section IV.D. Awards will be released upon approval by DWR's Executive. The scoring criteria are divided into two levels: Proposal Level and Project Level. The Proposal Level criteria will be used to evaluate the proposal and determine a Proposal Score. The Project Level criteria will be used to evaluate and score each individual project included in the proposal. The score will be determined which by summing each Individual Project Score, dividing the sum by the number of projects, and then rounding to the nearest whole number. These scores will be determined by adding the respective Average Project Score and the Proposal Score.

Preliminary Awards will be based on:

- Final score by technical reviewers;
- Distribution of funds among geographies, applicants, etc.;
- Availability of funds;
- Coordination with other agencies implementing complementary programs;
- Applicant's past performance in administering and completing DWR grant projects as a grantee

VIII. AGREEMENT EXECUTION

Following the selection of Award recipients, DWR will enter into an agreement with each successful applicant, consistent with the 2026 Guidelines Section IV.E. If an awarded project fails to meet all the requirements or fails to progress in a timely fashion, DWR may remove the project from the agreement and allow a replacement project.

This page is left blank intentionally.

Table 3: Scoring Criteria

-	Proposal Level Evaluation	-	-	-
	Questions	Evaluation Guidance and Scoring; the application must contain:	Leg Citation	Maximum Points Available
	At the time of submittal, was the application deemed complete and eligible?	A complete application was submitted.		2
	Project Level Evaluation			
	Questions	Evaluation Guidance and Scoring; the application must contain:	Leg Citation	Maximum Points Available
-	Does the project leverage non-state funds?	At least 5% of the budget is made up of non-state cost share and/or other fund sources (1 point).	PRC 90050	1
	Does the project include the use of services of the California Conservation Corps or certified community conservation corps, as defined in Public Resources Code section 14507.5?	Full points if the project will use the services of the California Conservation Corps or certified community conservation corps, as defined in Public Resources Code section 14507.5. If the project has consulted with the Corps and the Corps is unable to offer services, one point will be awarded.	PRC 90150	2
	Does this project directly benefit a Tribe?	The application clearly identifies the Tribe(s) that directly benefit from the project and explains how the project's activities produce that benefit (3 points).		3
	Does the Work Plan include a complete description of all tasks necessary to result in a completed project? Are all deliverables identified?	Tasks that will likely lead to a completed project and a brief description of those tasks and deliverables. - The Work Plan is complete given the intent of the project with deliverables identified (5 points). - The Work Plan is generally complete and/or deliverables generally listed, but pertinent information is missing (3 points). - The Work Plan is sparsely filled out, with minimal information and/or minimal deliverables listed (1 point).		5
	Are the costs presented in the Budget backed up by supporting justification and/or documentation such as a recent Preliminary Engineering Report (PER), bids, etc.?	- Costs presented in the Budget are fully justified and/or supported by attached documentation, such as a recent PER, bids, hourly rates, or consultant fees (3 points). - Costs presented in the Budget are generally supported by justification, but some items lack sufficient detail or show minor inconsistencies (2 points). - Costs presented in the Budget are minimally supported, with limited, unclear, or missing justification (1 point).		3
	Is the Schedule realistic considering the tasks presented in the Work Plan? Has the applicant explained if they have proactively addressed potential schedule delays?	- The Schedule appears realistic considering the tasks presented in the Work Plan, indicates the Project will likely be completed within five years of award, and the applicant has proactively explained how potential schedule delays will be addressed (3 points). - The Schedule appears realistic considering the tasks presented in the Work Plan and indicates the Project will likely be completed within five years of award, but the applicant does not address how potential schedule delays will be addressed (2 points). - Given the tasks presented in the Work Plan there are concerns about timely completion of the Project (1 point).		3

	Questions	Evaluation Guidance and Scoring; the application must contain:	Leg Citation	Maximum Points Available
	Does the applicant estimate (and provide basis for) the amount of water expected to be conserved (in acre-feet per year) as a direct result of the project?	- The applicant clearly states the estimated amount of water to be conserved on an annual basis (in acre-feet per year) as a direct result of the project, and the estimate is consistent with the scope of work described in the Work Plan (3 points). - The applicant states the estimated amount of water to be conserved annually, but the estimate lacks clarity (2 points).		3
	Does the applicant explain where the water that would be conserved is currently going and how it is currently being used? Considerations include: - Is it explained where current losses are going (e.g., back to the stream, spilled at the end of the ditch, seeping into the ground)? - Are there any known benefits associated with where the current losses are going? For example, is seepage water providing additional habitat for fish?	- Applicant explains where the water that would be conserved is currently going and responds to all questions. If this information is unknown, clearly stating that it is unknown will also receive full points (2 points). - Applicant explains where the water that would be conserved is currently going but does not respond to all questions (1 point)		2
	Does the applicant provide sufficient detail and documentation supporting how the estimated water savings were determined, including all supporting calculations?	- The estimated water savings are supported by sufficient detail and documentation, including the methodology and calculations used to determine the estimate, such that the basis for the estimate is clear and verifiable (4 points). - The estimated water savings are generally supported by documentation and methodology, with only minor gaps in the calculations or supporting detail (3 points). - The estimated water savings are partially supported; the methodology and/or calculations are incomplete or difficult to verify (1 points).		4
	Does the project advance one or more of the following state goals, laws, strategies, plans, or priorities on climate change including but not limited to the following? - California Climate Adaptation Strategy - California Water Plan Update 2023 - California's Water Supply Strategy: Adapting to a Hotter, Drier Future - Natural and Working Lands Climate Smart Strategy - California's Nature-Based Solutions Climate Targets	- The application clearly and definitively identifies project alignment with multiple state goals, laws, strategies, plans, or priorities relating to climate change, with a strong explanation of how the project advances them (5 points). - The application references a state goal, law, strategy, plan, or priority relating to climate change, but fails to make a clear connection to the project's activities (2 points).		5
	Does the project directly protect the most vulnerable communities from the impacts of climate change by increasing resiliency or adaptation. The Office of Land Use and Climate Innovation (LCI) Vulnerable Communities Platform (VCP) must be used to define the vulnerable community.	- The application clearly identifies how the vulnerable community will benefit from the project through either increased resiliency and/or enhanced adaptation capability (4 points). - The application identifies a vulnerable community, but the explanation of how the community will benefit is less clear or only partially developed (2 points).		4

	Questions	Evaluation Guidance and Scoring; the application must contain:	Leg Citation	Maximum Points Available
	Will the project reduce greenhouse gas (GHG) emissions, sequester GHG, or both? Examples include upgrading energy-intensive water infrastructure (e.g., pumps, treatment processes, conveyance systems) with more efficient or automated equipment or implementing nature-based solutions such as removing highly water intensive Arundo donax replacing it with native vegetation that sequesters carbon. The application must identify the activities that will result in GHG reductions or carbon sequestration and quantify the anticipated GHG benefit in metric tons of carbon dioxide equivalent (MT CO ₂ e).	- The application fully addresses both required elements: it identifies whether the project will reduce GHG emissions, sequester GHG, or both, and describes the specific project activities expected to produce the benefit; AND it quantifies the estimated annual and/or lifetime GHG benefit in MT CO₂e (3 points). - The application addresses both required elements, but one element (either the description of activities/benefit type or the MT CO₂e quantification) is only partially developed or missing some supporting detail (2 points). - The application addresses only one of the two required elements, or addresses both elements with minimal or unclear detail (1 point).		3
	What is the expected useful life of the project, and how have considerations for potential climate change impacts been incorporated into its design and/or operation? If the expected useful life of your project is limited because your resilience approach is to have the project elements fail during extreme conditions and have the flexibility to be rebuilt cheaply or quickly, please explain.	- Applicant explains the expected useful life and how considerations for potential climate change impacts are being incorporated into design and/or operation? If this information is unknown, clearly stating that it is unknown will also receive full points (2 points). - Applicant does not respond to all questions (0 points)		2
			Total	42

EXHIBIT A – Work Plan

This exhibit provides guidance for developing the Work Plan that will be included in the grant agreement (for successful applicants). The Work Plan should be submitted as application Attachment 1 using the form provided on the web page. The Work Plan must include the tasks and sub-tasks, if necessary, for each project within the grant agreement. The Work Plan must include the following four categories:

- (a) Project Administration
- (b) Land Purchase/Easement (if applicable)
- (c) Planning/Design/Engineering/Environmental Documentation
- (d) Construction/Implementation

The Work Plan must also contain the following items:

- The primary benefit of the project must be entered using the following table to the extent possible:

Table 4 Agreement Benefits

Primary Benefit	Units
Ecosystem/Habitat Restoration	Acres or linear feet (LF) if stream
Ecosystem/Freshwater habitat	LF
Fishery Improvements	Cubic feet per second (CFS)
Groundwater Recharge	Acre feet per year (AFY)
Improve operational efficiency	Kilowatt hours (Kwh), pound per square inch (PSI)
Stormwater and Flood Management	Acres protected from flooding
Water Conservation	AFY
Water Quality	Milligrams per liter (mg/l) or appropriate amount removed
Water Quality – Groundwater	mg/l or appropriate amount removed
Water Quality – Sediment	Tons
Water Quality - Surface Water	mg/l or appropriate amount removed
Water Supply (Ground)	AFY
Water Supply (Recycle)	AFY
Water Supply (Surface)	AFY
Water Supply Reliability	AFY, AF, or CFS

- For each project, a concise description of each task needed to complete the project and the status of each task (including estimated % complete for those tasks already completed or underway prior to the execution of this Agreement). Also include a brief overview of work already completed and work to be performed.
- Grant reporting tasks including the submittal of Quarterly Progress Reports, Invoices, and Final Reports.
- A Project Performance Monitoring Plan for the project(s). Project Performance Monitoring Plan requirements are discussed below.
- A discussion of the status of acquisition of land or rights-of-way. If land and/or easement acquisition is not applicable, state as such.
- A listing of all anticipated permits
- If environmental compliance efforts have not been completed, include tasks for environmental compliance. Include any environmental mitigation or enhancement actions or tasks necessary to comply with recommended mitigation measures.
- Necessary plans and specifications.
- The capital P "Project" is used to refer to the full suite of projects and "project" refers to a single project. If the agreement has one Project, then "Project" should be used throughout the agreement.

An example work plan template is provided in the agreement template which can be found on the webpage listed in the forward. Individual tasks may vary; however, ensure they are consistent with the budget and schedule that will also be incorporated into the grant agreement. The language is suggested text and is not comprehensive. Please use text as appropriate for proposed project.

Grant Administration

LOCAL PROJECT AGENCY: <GRANTEE> (Grantee)

PROJECT DESCRIPTION: The Grantee will administer these funds and respond to DWR's reporting and compliance requirements associated with the grant administration. This Grantee will act in a coordination role: disseminating grant compliance information to the project managers responsible for implementing the projects contained in this agreement, obtaining and retaining evidence of compliance (e.g., CEQA/NEPA documents, reports, monitoring compliance documents, labor requirements, etc.), obtaining data for progress reports from individual project managers, assembling and submitting progress reports to the State, and coordinating all invoicing and payment of invoices.

Budget Category (a): Grant Administration

Task 1: Agreement Administration

The Grantee will respond to DWR's reporting and compliance requirements associated with the grant administration and will coordinate with the project managers responsible for implementing the projects contained in this agreement.

Task 2: Invoicing

The Grantee will be responsible for compiling invoices for submittal to DWR. This includes collecting invoice documentation from each of the Local Project Sponsors and compiling the information into a DWR Invoice Packet.

Deliverables:

- Quarterly Invoices and associated backup documentation
- Advanced Payment documentation as per Paragraph 8 (if applicable)

Task 3: Reporting

The Grantee will be responsible for compiling progress reports for submittal to DWR. The Grantee will coordinate with Local Project Sponsor staff to retain consultants as needed to prepare and submit progress reports and final project completion reports for each project, as well as the grant completion report. Prepare draft Project Completion Report and submit with all final deliverables to DWR grant manager for review 30 days before work completion date in Paragraph 2 of the agreement. Submit any revisions to the grant manager at least ten days before the work completion date.

Reports will meet generally accepted professional standards for technical reporting and the requirements terms of the contract with DWR outlined in Exhibit F of this Agreement.

Deliverables:

- Quarterly Progress Reports
- Grant Completion Report

PROJECT X: <Awarded Project Name> (as an example purpose only, not specific)**LOCAL PROJECT SPONSOR AGENCY:** <Agency Name / Local Project Sponsor Name>

PRIMARY BENEFIT: <enter the primary benefit of the project as Value, Benefit Type, Unit>

PROJECT BENEFITS: DAC : ☐ SDAC : ☐ Vulnerable Population : ☐ None : ☐**PROJECT DESCRIPTION:** <Brief Description of work that will be done, where, and the quantitative benefits that will be provided.>**Budget Category (a): Project Administration** (if applicable) Instruction: If not applicable, it should say "Not applicable"Task 1: Project Management

Manage Grant Agreement including compliance with grant requirements, and preparation and submission of supporting grant documents. Prepare invoices including relevant supporting documentation for submittal to DWR via the Grantee. This task also includes administrative responsibilities associated with the project such as coordinating with partnering agencies and managing consultants/contractors.

Deliverables:

- Invoices and associated backup documentation

Task 2: Reporting

Prepare progress reports detailing work completed during reporting period as outlined in Exhibit F of this Agreement. Submit reports to DWR.

Prepare draft Project Completion Report and submit with all final deliverables to DWR grant manager for review 30 days before the end of project administration. Submit any revisions to the grant manager at least ten days before the end of project administration. The report shall be prepared and presented in accordance with guidance as outlined in Exhibit F.

Deliverables:

- Quarterly Project Progress Reports
- Project Completion Report
- Documentation (e.g., photo) of "Acknowledgment of Credit & Signage" per Standard Condition D.2

Budget Category (b): Land Purchase/Easement (if applicable) Instruction: If not applicable, it should say "Not applicable"Task 3: Land Purchase

Approximate area of land to be purchased or easement(s) to be acquired. **<Add applicable detail >**

Deliverables:

- Documentation supporting property value (if purchased)
- All relevant documentation regarding property ownership transfer or acquisition of easement including final recorded deed, title report, etc.

Budget Category (c): Planning/Design/Engineering/Environmental Documentation Instruction: If not applicable, it should say "Not applicable"

Task 4: Feasibility Studies

Project Feasibility Studies were completed as part of the project development process. <Add applicable detail>

Deliverables:

- Relevant Feasibility Studies

Task 5: CEQA Documentation

Instruction: Please use the first example if your project has not yet completed CEQA. Please include NEPA compliance in this section, if applicable. If the project has multiple CEQA documents, please make it clear which pieces of work each document covers.

Complete environmental review pursuant to CEQA. Prepare all necessary environmental documentation. Prepare letter stating no legal challenges (or addressing legal challenges).

Or

A <NOE/MND/EIR> was filed for this project with the <enter Governor's Office of Land Use and Climate Innovation and/or County> in <Month Year>. Prepare letter stating no legal challenges (or addressing legal challenges).

Deliverables:

- Environmental Information Form
- All completed CEQA documents as required
- Legal Challenges Letter

Task 6: Permitting

The following permits have been acquired for this project: <Insert description>. The following permits are anticipated to be acquired for this project: <Insert description. If the project has multiple phases or parts, please make it clear which permits are required for each piece.>

Deliverables:

- Permits as required

Task 7: Design

<Insert description. If no basis of design has been/will be completed, please remove.>

Deliverables:

- Basis of Design Report
- 100% Design Plans and Specifications

Task 8: Project Monitoring Plan

Develop and submit a Project Monitoring Plan per Paragraph 14 for DWR's review and approval.

Deliverables:

- Project Monitoring Plan

Task 9: Contract Services

This task must comply with the Standard Condition D.11 – Competitive Bidding and Procurements. Activities necessary (as applicable) to secure a contractor and award the contract, including: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed. <Add applicable detail. If project will go through an alternative process to competitive bidding, please review the description keeping the reference to Standard Condition D.11. Deliverables should be revised to show a process was followed. For example, this could include their Procurement Policy and a Justification/explanation letter that supports their decision.>

Deliverables:

- Bid Documents
- Proof of Advertisement
- Award of Contract
- Notice to Proceed
- Copy of Final Construction Contract and any change orders

Budget Category (d): Construction/Implementation

Task 10: Construction Administration

This task includes managing contractor submittal review, answering requests for information, and issuing work directives. A full-time engineering construction observer will be on site for the duration of the project. Construction observer duties include documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable. Upon completing the project, the DWR Certificate of Project Completion and record drawings will be provided to DWR. <This is template language. Please revise for accuracy with how you plan to manage this project. Add applicable detail.>

Deliverables:

- DWR Certificate of Project Completion
- As-Built Drawings

Task 11: Construction

Construction activities are outlined below.

- 11(a): Mobilization and Demobilization <Add applicable detail>
- 11(b): Site preparation will include <Add applicable detail>
- 11(c): Install, construct, excavate <Add applicable detail>
- 11(d): Improve <Add applicable detail>

Deliverables:

- Photographic Documentation of Progress

EXHIBIT B – Budget

This exhibit provides guidance for developing the project budget table (below) and supporting documentation. The Budget should be submitted as an application Attachment 2 using the form provided on the web page listed in the Foreword.

Costs must be organized in a manner that is consistent with the Work Plan and Schedule that will be contained in the Grant Agreement. The estimate must at a minimum include the following for each individual project within the proposal:

- Land costs, planning and design costs, environmental compliance and documentation costs, and construction costs shown by project task, or phase; and the construction contingency amount for the proposal.
- Any other funding being used that will not come from this grant must be entered in “All Other Costs” column of the Project Budget Table, below.
- Tasks that are completely supported by other cost share.

Project Budget Table (below): The detailed budget should be commensurate with the design stage that is being submitted and be broken out by task used in the Work Plan. All applicants must submit complete Project Budget Tables for every project in their proposal. Grantees must provide supplemental detailed costs for each project as follows:

Row (a) Project Administration

Include detailed justification such as hourly wage paid by discipline; number of hours to be expended for administration; and costs shown for equipment or supplies, with back-up data provided. Project administrative costs should not be shown as a percentage of a cost. This budget category includes all such costs for the grant recipient and any partner agencies or organizations.

Row (b) Land Purchase/Easement

Detail must distinguish whether the cost is for purchase of land or an easement to use the land.

Row (c) Planning/Design/Engineering/Environmental Documentation

Include detailed justification such as hourly wage paid by discipline, number of hours, and the total cost for the item (i.e., 60% design, final design, engineering field investigations, preparation of CEQA documentation, bid services etc.). Include detail for any legal services costs required to support the project. Include the costs associated with obtaining licenses and permits. If any contingency amounts are used in the estimate, provide an explanation for the rationale used to determine the contingency percentage.

Row (d) Construction/Implementation

Include detailed justification such as the quantity of materials used, unit cost, number of units, and, if possible separate costs for labor, equipment, and materials.

The costs to administer and manage construction of the project must be presented. Provide a discussion of the method used to determine this cost. If the estimate will be based on expected hours of effort, list the hours, by discipline, unit cost, equipment costs, and total cost.

Include any costs of monitoring and assessment required during the construction/initial implementation of the project. Do not include any monitoring and assessment costs for efforts required after project construction is complete as those costs are ineligible.

For any implementation costs, show as much detail as required to support the implementation costs shown in Row (d).

Proposal Total (Sum rows (a) through (e) for each column)

Sum each of the columns in Project Budget Table to determine the total cost of the project.

AGREEMENT BUDGET SUMMARY

Approved Indirect Rate Percentage <remove if not applicable>:

	PROJECTS	Grant Amount	All Other Cost*	Total Cost
	Grant Administration	\$0	\$0	\$0
1	Project 1: <Title>	\$0	\$0	\$0
X	Project X: <Title>	\$0	\$0	\$0
	<u>Indirect Rate (enter as dollar amount)</u>			
	GRAND TOTAL	\$0	\$0	\$0

*List sources of All Other Cost, including other State Fund Sources.

Indirect Rate consists of the following types of charges: <enter types of charges> Indirect costs of the following types of expenses: <list the types of costs that are included in the indirect rate per the method used by the grantee>

Grant Administration

Local Project Sponsor Agency:

	BUDGET CATEGORY	Grant Amount	All Other Cost*	Total Cost
(a)	Project Administration	\$0	\$0	\$0
	TOTAL COSTS	\$0	\$0	\$0

NOTES:

*List sources of All Other Cost, including other State Fund Sources.

Provide detailed budget and justification to support these costs:

PROJECT X: <Project X Name>

Local Project Sponsor:

	BUDGET CATEGORY	Grant Amount	All Other Cost*	Total Cost
(a)	Project Administration	\$0	\$0	\$0
(b)	Land Purchase / Easement	\$0	\$0	\$0
(c)	Planning / Design / Engineering / Environmental Documentation	\$0	\$0	\$0
(d)	Construction / Implementation	\$0	\$0	\$0
	TOTAL COSTS	\$0	\$0	\$0

NOTES:

* List sources of All Other Cost, including other State Fund Sources.

Provide detailed budget and justification to support these costs:

EXHIBIT C – Schedule

This exhibit provides a template for developing the Project Schedule (below), which is required for Attachment 3 of the Application. The Schedule should be submitted as an attachment using the form provided on the web page listed in the Foreword (see below for example). The supporting documentation will be necessary for the development of the Grant Agreement.

The Schedule must be organized in a manner that is consistent with the Work Plan and Budget that will be contained in the Grant Agreement. Only the required budget categories have been included below. If applicable, additional rows must be added under the relevant categories to present the schedule for each task described in Attachment 1, Work Plan. Please use the following guidance when filling out the schedule:

- Grant Administration ends at least three months after the completion of the last project.
- Project Administration ends at least one month after the completion of construction.
- If Planning/ Design / Engineering / Environmental Documentation overlaps Construction/Implementation, please add a footnote explaining the overlap.

Grant Administration

Categories	Start Date	End Date
(a) Project Administration	MM/DD/YYYY	MM/DD/YYYY

Project X: <Awarded Project X Name>

Categories	Start Date	End Date
(a) Project Administration	MM/DD/YYYY	MM/DD/YYYY
Task 1	MM/DD/YYYY	MM/DD/YYYY
<add milestones as needed>	MM/DD/YYYY	MM/DD/YYYY
Task 2	MM/DD/YYYY	MM/DD/YYYY
(a) Land Purchase / Easement	MM/DD/YYYY	MM/DD/YYYY
Task 3	MM/DD/YYYY	MM/DD/YYYY
(b) Planning/ Design / Engineering / Environmental Documentation	MM/DD/YYYY	MM/DD/YYYY
(d) Construction/ Implementation	MM/DD/YYYY	MM/DD/YYYY

<Add footnote if needed to explain any overlap of construction with Category c or d>

EXHIBIT D – Authorizing Resolution

RESOLUTION NO. [xxxx] A RESOLUTION OF THE [GOVERNING BODY] OF THE [AGENCY NAME]
AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE [PROJECT TITLE]

WHEREAS, [Agency Name] proposes to implement [Project Title]; WHEREAS, [Agency Name] has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, [Agency Name] intends to apply for grant funding from the California Department of Water Resources for the [Project Title];

WHEREAS, if [Agency Name] is awarded grant funding for the [Project Title], the [Agency Name] intends to execute a funding agreement with the California Department of Water Resources and shall comply with all of the terms and conditions contained therein;

THEREFORE, BE IT RESOLVED by the [Governing Body] of the [Agency Name] as follows:

- a. That pursuant and subject to all of the terms and provisions of the Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 (Pub. Resources Code, § 90000 et seq.), the [Agency Name] [Title of Authorized Representative], or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources, and take such other actions as necessary or appropriate to obtain grant funding.
- b. The [Agency Name] [Title of Authorized Representative], or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
- c. The [Agency Name] [Title of Authorized Representative], or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

CERTIFICATION I hereby certify that the foregoing Resolution was duly and regularly adopted by the [Governing Body Name] of the [agency name] at the meeting held on [date], motion by [member name] and seconded by [member name], motion passed by

AYES:
NOES:
ABSTAIN:
ABSENT:

[Printed Name]
[Title], [Governing Body]

Attest:

[Secretary/Clerk]

THE NATURAL RESOURCES AGENCY
DEPARTMENT OF WATER RESOURCES
DIVISION OF REGIONAL ASSISTANCE