Guidance Document – Public Input to Basin Boundary Modification Requests

This guide is intended to present a walk-thru type of guide to provide public input to basin boundary modification requests. There are specific regulations pertaining to the content of public input for consideration by the department as they are described in section 343.12 of the basin boundary regulations. Public Input is only allowed on those requests which have a ‘Completed’ status. The Public Input period is 30-day from time marked ‘Completed’. All public input must be provided through the Basin Boundary Modification Request System, this guide illustrates the process to provide your input.

Step 1. Select View List of Submitted Modification Request.

Alternatively, you can select View Map of Submitted Modification Request to identify your basin.
Step 2. Locate the Basin Boundary Modification Request you are interested in providing comment to and follow the hyperlink. In this example we will utilize ‘San Joaquin Valley – Kings’ subbasin. You can sort the list by clicking on the headings of each column. Here you will find the content uploaded in support of the modification request. Public Input should use this information as foundation and general direction for input.

Step 3. Following review of the supporting information for the request comments can be made by clicking the ‘Comment’ link on the right of the list page for the specific request.
Step 4. The user will find the following dialogue, select ‘Add Comment’

Step 5. Complete the required information (red asterisk), attach any additional information (optional), and click ‘Submit’.

Congratulations! You have provided input for consideration in the Basin Boundary Modification Request process. All comments will appear in a list on the previous page and Local Agencies have an opportunity to provide additional information to respond to comments. Thank you for participating in this process.