

KEY POLICIES FOR CONSULTANTS AND CONTRACTOR STAFF NOTICE ACKNOWLEDGEMENT

I understand that I am responsible for reading the following policies and for fostering a safe, professional, and discrimination-free environment.

I received/was notified of the Key Policies on _____

Employee Name	Firm Name	
Contract Number	Phone Number	Email Address

- | | |
|---|---|
| <input type="checkbox"/> Memo from the Director
<input type="checkbox"/> Discrimination Prevention Policy
<input type="checkbox"/> Drug-Free Workplace Policy
<input type="checkbox"/> Safety Policy | <input type="checkbox"/> Standards of Conduct Policy
<input type="checkbox"/> Workplace Violence Prevention
<input type="checkbox"/> Sexual Harassment Prevention Policy
<input type="checkbox"/> Responsible Use of Information Technology Policy |
|---|---|

The policies listed above were distributed to me via:

- | | |
|---|--|
| <input type="checkbox"/> Electronic Hyperlink via Email | <input type="checkbox"/> Hard Copy Binder Format |
|---|--|

I understand the permanent hyperlink to the policies is posted on [Blue](#). I also understand that a copy of this signed form will be kept for retention in the contract file.

Signature

Date