

APPENDIX O – SIGN GUIDELINES

Types of Signs

1. Construction – A sign acknowledging the funding source is required during construction.
2. Post Completion – A funding acknowledgment sign must be installed before the final project inspection and remain in place for at least four (4) years from date of project completion. The size of the sign is not prescribed; however, the funding source logo must comply with minimum size requirements and all required language must be included.

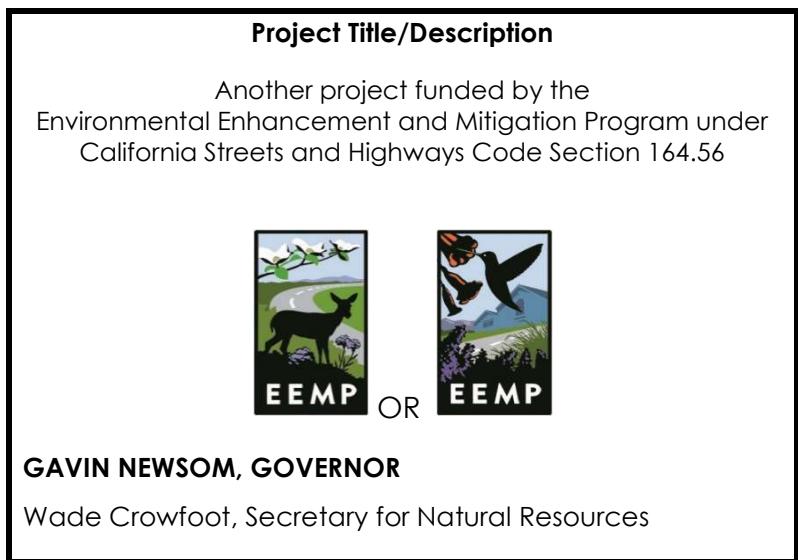
If appropriate, the same sign can be used during construction and completion.

Sign Language

All signs must contain the language shown to the right. The name of the director of the local agency or other governing body may be added, as well as the names (and/or logos) of other partners, organizations, individuals, and elected representatives.

Logo(s)

All signs must include a choice of one of the EEM Program logos which must be mounted in an area to maximize visibility and durability.



The logo is available at: <https://resources.ca.gov/grants/Grant-Program-Resources>. The logo must measure a minimum of 12" tall. When appropriate, exceptions may be approved at the State's discretion.

Signs for projects located in **30x30 Conservation Areas** should also include the 30x30 logo. For the purposes of California's 30x30 goal, an area is considered a "30x30 Conservation Area" if it meets the following definition:

Land and coastal water areas that are durably protected and managed to sustain functional ecosystems, both intact and restored, and the diversity of life that they support. "Durably protected and managed areas" encompass:

- Areas under government ownership or control, managed to maintain natural conditions
- Areas under perpetual easements that protect species, habitats, or natural conditions

- Biodiversity conservation designations that have gone through a formal rulemaking or other enforceable decision-making process not subject to simple reversal

The 30x30 logo is available at <https://resources.ca.gov/grants/Grant-Program-Resources>.

Sign Construction

All materials used shall be durable and resistant to the elements and graffiti. The California Department of Parks and Recreation and California Department of Transportation standards can be used as a guide for gauge of metal, quality of paints used, mounting specifications, etc.

Sign Cost

The cost of the sign(s) is an eligible project cost. Permanent signage is encouraged.

Appropriateness of Signs

For projects where the required sign may be out of place or affected by local sign ordinances, the grants administrator may authorize a sign that is more appropriate to the project.

Signs on State Highways

Signs placed within the state highway right-of-way may require a Caltrans encroachment permit. Contact your local Caltrans District Office early in the planning process for more information. Local Caltrans District Offices can be found by visiting <https://dot.ca.gov/caltrans-near-me>.

State Approval

The Grantee shall submit proposed locations, size, number of signs and language for review prior to ordering signs. Funds for development projects will not be reimbursed until signage has been approved and installed.