### **APPENDIX K – SUBMITTAL CHECKLIST: STEP 3 – SUPPORTING DOCUMENTATION**

**Qualifying Projects Only**

|  |  |
| --- | --- |
| **The following will be uploaded into RAPTR as attachments:**  |  |
| Resolution Template or Certification Letter (Appendix L or M) |  |
| Eligibility for Nonprofit Applicants (SOS, IRS, DOJ) |  |
| Payee Data Record or Government Agency Taxpayer ID Form (Appendix R) |  |
| Updated Cost Estimate, if requested (Appendix F or G) |  |
| Project Timeline |  |
| Funding Plan |  |
| Proof of Ownership Documents |  |
| **For Development Projects only *additionally* upload to RAPTR:** |  |
| Site Control/Land Tenure Documents |  |
| Operation and Maintenance Documents |  |
| **For Acquisition Projects only *additionally* upload to RAPTR:** |  |
| Appraisal (if completed) |  |
| Draft Conservation Easement (if applicable and available) |  |