

**DEPARTMENT OF WATER RESOURCES**

P.O. BOX 942836  
SACRAMENTO, CA 94236-0001  
(916) 653-5791



May 28, 2026

Mr. Dave Higgins  
Upper Swanston Ranch Inc.  
555 Capitol Mall, Suite 995  
Sacramento, California 95814

Subject: Notification of Intent to Award for Instream Flow Water Purchase Program

Dear Mr. Higgins:

We are pleased to inform you that the **Upper Swanston Ranch Instream Flow Water Purchase**, to be completed by **Upper Swanston Ranch Inc.**, is proposed to be awarded **\$14,281,200** by the Department of Water Resources (DWR) for the Instream Flow Water Purchase Program (WPP). This award will be conditioned upon the execution of an agreement that memorializes the project's terms and conditions between DWR and your entity.

***Your timely attention is directed to the following requirements:***

**Within 14 calendar days of the date of this award letter:**

Award Acceptance - Please submit a letter signed by the authorized representative (s) (agreement signatory) confirming your entity as the grantee to accept the funding award in the amount of \$14,281,200 and include a completed Std 204 form (attached) unless previously provided.

Electronic Signatures - DWR uses DocuSign to process signatures electronically to expedite all grant-related documents requiring a signature. For DWR to send documents to you via DocuSign, we need your permission and consent. If you consent to the use of DocuSign, please send DWR a letter on official letterhead signed by the authorized representative, consenting to the use of DocuSign for all transactions related to this award (see attached sample). If you prefer not to use electronic signatures, DWR can send documents for original (wet) signatures via email or mail, but this can delay the process significantly.

**Within 30 calendar days of the date of this award letter:**

Authorizing Resolution – Please submit an authorizing resolution for this agreement within the next 30 days of this letter if you have not already done so. A template is provided with this letter.

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Your timely attention to these requirements is critical to execute the agreement; failure to do so may result in DWR revoking the grant award. Please contact WPP Program Manager, Michelle Jesperson, at [michelle.jesperson@water.ca.gov](mailto:michelle.jesperson@water.ca.gov) or 916-873-4035 for any questions regarding submitting the required materials.

Congratulations on this award. DWR appreciates your time and effort to participate in the Instream Flow Water Purchase Program to measurably enhance streamflow at a time and location necessary to provide fisheries or ecosystem benefits and improve stream flow conditions in the State of California. We look forward to working with you to complete this project.

Sincerely,



James Newcomb, Deputy Director  
Natural Infrastructure and Ecosystem Resilience

Attachments:

- Std 204 – Payee Data Record
- Sample Docusign Consent Letter
- Template - Authorizing Resolution