



## UTILITY CRAFTSWORKER, WATER RESOURCES

**EXAM CODE:** 2WRAB  
**EXAM TYPE:** OPEN/CONTINUOUS  
**LOCATION:** BUTTE, CONTRA COSTA, SUTTER, YOLO, MERCED,  
KERN, LOS ANGELES, RIVERSIDE AND SAN  
BERNARDINO COUNTIES  
**SALARY INFORMATION:** \$5280 - \$6070  
**CLASS & SCHEM CODE:** 6265 PD55



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### EQUAL OPPORTUNITY & DRUG FREE STATEMENTS

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation. It is the objective of the State of California to achieve a drug-free work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

### CONTINUOUS TESTING

**Cut-off dates: January 31 and July 31**

Testing is considered continuous as Examination Applications (STD 678) will be accepted on a continuous basis. Applications postmarked after the cut-off date or submitted in person after 4:30 PM on the cut-off date will not be accepted for any reason. Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application. Faxed or emailed applications will not be accepted.

### WHO CAN APPLY

Candidates who meet the minimum qualifications of the classification, as stated on this examination bulletin, may apply.

### HOW TO APPLY

Examination Applications must have an original signature. It is the personal responsibility of each examination candidate to submit their application materials within the timeframe and in the manner specified on this examination bulletin. Examination Applications (STD 678) may be mailed or submitted in person by the final filing date to:

**MAILING ADDRESS:**

Department of Water Resources  
P.O. Box 942836  
Sacramento, CA 94236-0001

**OR**

**SUBMIT IN PERSON:**

Department of Water Resources  
1416 9th Street, Room 320  
Sacramento, CA 95814

**DO NOT MAIL OR SUBMIT APPLICATIONS TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES OR DEPARTMENT OF WATER RESOURCES' FIELD OFFICES.** Applications are available at Department of Water Resources' (DWR) offices, the DWR website: [www.water.ca.gov/jobs/currentexams.cfm](http://www.water.ca.gov/jobs/currentexams.cfm), local office of the Employment Development Department, the California Department of Human Resources (CalHR), and their website: [www.jobs.ca.gov](http://www.jobs.ca.gov).



## IDENTIFICATION REQUIRED

Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

## SPECIAL TESTING INFORMATION

If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the Examination Application (STD 678). You will be contacted to make specific arrangements.

## EXAMINATION INFORMATION

This examination will consist of a **Written Test weighted Pass/Fail and a Qualification Appraisal Interview weighted 100%**. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in each phase of the examination, as well as, a minimum overall rating of 70%. Competitors who do not appear will be disqualified.

## ELIGIBLE LIST INFORMATION

Separate open eligible lists for Butte, Contra Costa, Sutter, Yolo, Merced, Kern, Los Angeles, Riverside and San Bernardino Counties will be established for the Department of Water Resources. Eligibility may be established in **one** location only.

The names of successful competitors will be merged onto the chosen list in order of final scores, regardless of the test date. Eligibility expires 12 months after it is established. Competitors must then retest to reestablish eligibility.

## TESTING PERIOD

Competitors may test only once during a 12 month period.

## WRITTEN TEST WAIVER

A passing score, once achieved on the Utility Craftworker, Water Resources written test, will be good for 24 months.

## POSITION DESCRIPTION

This is the full journey level. The Utility Craftworker, Water Resources, under supervision, performs skilled work consisting of repair, operation, modification, inspection, replacement, and maintenance of major civil structures and small flood drainage pumping installations associated with the Sacramento River Flood Control Project, and within the State Water Project, perform skilled work consisting of repair, modification, inspection, replacement, and maintenance of structures and related utility equipment; perform protective coating of equipment and civil structures, such as large pumps, hydroelectric turbines, penstocks, large radial gates, and water temperature control devices; install cathodic protection devices to pipelines and underwater equipment; monitor and maintain small flood drainage pumping installations; operate fish protection facilities; perform skilled tasks such as carpentry, electrical, welding, plumbing, painting, masonry, concrete placements, and finishing; operate, service, and make adjustments to medium and heavy equipment, such as trucks, backhoes, loaders, cranes, graders, bulldozers, draglines, scraper boats, and other equipment; repair and maintenance of levees, weirs, pumping plants, and other structures; construction and maintenance of stage gaging stations; perform duties as applied to construction surveying, such as setting grades and measuring elevations; may prepare documents using a personal computer; application of pesticides and herbicides in accordance with Federal, State, and local agency regulations; direct and assist in training apprentices and trainees; may act as leadperson over a crew on a project or during an emergency; and may use underwater diving equipment in connection with underwater inspection and repair of structures and facilities.



## REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applicants must meet the minimum qualifications for this examination by the Cut-off date.

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

### Either I

Successful completion of a recognized utility craft apprenticeship. (Apprentices who are within six months of completion of their apprenticeship may be admitted to the examination, but they must present evidence of successful completion of their apprenticeship before they may be appointed.)

### Or II

Four years of varied construction or maintenance experience in any combination of functions such as maintenance carpentry, pipe fitting, painting, welding, plumbing, concrete, or electrical work, and which must have included one year of experience operating medium or heavy maintenance or construction equipment.

## SCOPE OF EXAMINATION

In addition to evaluating the competitors' relative abilities as demonstrated by the quality and breadth of experience, emphasis in the examination interview will be on measuring competitively, relative to job demands, each competitor's:

### Knowledge of:

- 1) Operation and maintenance of medium and heavy maintenance and construction equipment.
- 2) Tools and practices used in welding, protective coating, painting, carpentry, plumbing, pipe fitting, rigging, sandblasting, masonry, concrete, cathodic protection, and electrical.
- 3) Levee repair.
- 4) Pesticide application.
- 5) Safe working practices and departmental rules and regulations.
- 6) Federal, State, and local agency regulations applicable to the use of pesticides, control burning, and transportation of heavy equipment.
- 7) Environmental regulations.

### Ability to:

- 1) Apply required knowledge.
- 2) Perform varied skilled work relating to flood control and repair of project facilities.
- 3) Follow directions.
- 4) Read and work from plans, drawings, and specifications.
- 5) Use of computers.
- 6) Assist in training of apprentice level employees.
- 7) Keep work records and make reports.
- 8) Follow oral and written instructions.
- 9) Maintain good relationships with people.
- 10) Ability and agility at a level required for successful job performance.

## SPECIAL LICENSE REQUIREMENT

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles. In addition, a valid unrestricted Class A driver license and appropriate special endorsements and certificates that are required to fully comply with vehicular regulations must be obtained. Employees must meet these requirements within 90 calendar days after appointment to the class.

## SPECIAL PERSONAL CHARACTERISTIC

Willingness to work irregular hours in times of emergency.

## ADDITIONAL DESIRABLE QUALIFICATION

Possession of a valid California Department of Agriculture Qualified Applicators Certification.



## DRUG TESTING REQUIREMENT

Applicants for positions in the class of Utility Craftworker, Water Resources, are required to pass a drug-screening test. Testing of current employees who are applicants in an examination or who are transferring is permitted only if the person does not have a current appointment to a class for which drug testing is a requirement.

## VETERANS PREFERENCE

Assembly Bill 372, signed into law by Governor Brown on August 12, 2013, changes the way the Veterans Preference process is administered by the State of California. Veterans Preference will be awarded as follows, starting on January 1, 2014: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veteran's Preference. 2) An entrance exam is defined, under law, as any open competitive examination 3) Veterans Preference is not granted once a person achieves permanent civil service status.

The California Department of Human Resources (CalHR) has information on how to apply for Veterans Preference on their website at [www.jobs.ca.gov](http://www.jobs.ca.gov) and on the Application for Veterans Preference form (CalHR 1093). Additional information is also available at the Department of Veterans Affairs website at [www.cdva.ca.gov](http://www.cdva.ca.gov).

## CAREER CREDITS

Career Credits are not granted in open or promotional examinations.

## GENERAL INFORMATION

**The Department of Water Resources** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**It is the candidate's responsibility** to contact the Department of Water Resources seven days prior to the test date if he/she has not received his/her notice. For an examination without a written feature it is the candidate's responsibility to contact the Department of Water Resources at (916) 653-4838, TDD (916) 653-1804, three weeks after the final filing date/cut-off date if he/she has not received a progress notice.

**Applications** are available at Department of Water Resources' (DWR) offices, the DWR website:

[www.water.ca.gov/jobs/currentexams.cfm](http://www.water.ca.gov/jobs/currentexams.cfm), local office of the Employment Development Department, and California Human Resources (CalHR) at [www.jobs.ca.gov](http://www.jobs.ca.gov).

**If you meet the requirements** stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

**Examination Locations:** When a written or performance test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

**If a candidate's notice** of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

**Promotional Examinations Only:** Competition is limited to employees who have a permanent civil service appointment. Under certain circumstances other employees may be allowed to compete under provisions of Rules 234, 235, 235.2. State Personnel Board Rules 233, 234, 235, 235.2 and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at departmental personnel offices or at the Information Counter of State Personnel Board offices.

**TDD** is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. **California Relay Telephone Service** for the Deaf or hearing impaired: From TDD phones: 1-800-735-2929; From Voice phones: 1-800-735-2922.

## CONTACT INFORMATION

For information regarding this examination, please contact Selection Services at (916) 653-4838.