

Basin Boundary Modifications Guidance Document

Submitting an Initial Notification

1. Go to <http://sgma.water.ca.gov/basinmod/> and click on the button to submit an Initial Notification

CA.GOV | Department of Water Resources
Basin Boundary Modification Request System

Welcome to the Basin Boundary Modification Request System. The Sustainable Groundwater Management Act (SGMA) established a process for local agencies to request that the Department of Water Resources (DWR) revise the boundaries of a groundwater basin or subbasin, including the establishment of a new subbasin. This tool is for use by local agencies to request basin boundary modifications and for the public to access basin boundary modification information.

Registration and login are required to submit a basin boundary modification request, but are not required to view submitted information.

The system accepts voluntary basin boundary modification requests from local agencies, pursuant to DWR's [Basin Boundary emergency regulation](#). Additional information is available about the [existing Bulletin 118 groundwater basins](#) and an [interactive map](#) is available to help visualize the Bulletin 118 groundwater basins and other relevant political, geologic, and geographic boundaries.

- Upon submission, you will receive an email acknowledging receipt of your initial notification or modification request.
- For assistance with the Basin Boundary Modification System, please email the administrator at Timothy.Godwin@water.ca.gov.

Basin Boundary Regulations Became Effective November 16, 2015

STEP 1:
Within 15 days of a local agency's decision to explore boundary modification, the relevant local agency shall notify DWR by completing the Initial Notification

STEP 2:
Local Agencies can submit a Basin Boundary Modification Request starting January 1 through March 31, 2016

Local Agency Submissions Tools

Click Here to Submit Initial Notification (Pursuant to Section 343.9)

Upcoming Basin Boundary Modification Request Submission Period
January 1, 2016 through March 31, 2016

Public and Interested Party Tools

[View List of Submitted Initial Notifications](#) | [View List of Submitted Modification Requests](#)

[View Map of Submitted Initial Notifications](#) | [View Map of Submitted Modification Requests](#)

If you are interested in being informed when Basin Boundary Modifications related Actions or any other SGM Program actions are made, please subscribe to email listserv here: <http://www.water.ca.gov/groundwater/sgm/subscribe.cfm>

2. If you are a new user click on the Create New Notification button.

For new users, click the button below to submit a new initial notification

Create New Notification

For returning users, enter your User ID and Password to edit an existing notification or create a new notification under an existing account.

Secure Sign-in

User ID

Password

Remember User ID

- Complete portion 1 by filling in the appropriate local agency information. The Name field will attempt to populate automatically with local agency names. If your agency does not appear on the list, click on the button to add a new agency to the list.

1. Provide local agency information

Name *:	Search by agency name...			Add a new agency if your agency is not in the list
Address *:				
City *:		Zip *:		
Phones:	Work *:		Cell:	
Email *:			Fax:	

- Complete portion 2 of the notification by filling in the appropriate point of contact information for the notification. You can copy the address information from portion 1 by clicking the button. The e-mail that you select for this portion will become your new username for future logins. Your password must meet certain safety requirements, namely it must be at least 8 characters, at least 1 uppercase, at least 1 lowercase, at least 1 number, and at least 1 special character (chosen from one of the following: !@#\$%^&*).

2. Provide local agency point of contact (POC) information

Name *:				
Address *:				Copy address from agency information
City *:		Zip *:		
Phones:	Work *:		Cell:	
Email *:	This will be your username			Fax:
Password *:			Re-enter *:	

3. Provide hyperlink(s) to the local agency's web site for general information regarding potential basin boundary modification process (use comma to separate multiple hyperlinks) *:

http://www.example.com

Password must meet the following requirements:

- At least 8 characters
- At least 1 uppercase
- At least 1 lowercase
- At least 1 number
- At least 1 special character !@#\$%^&*

- Complete portion 3 of the application by providing a link to a location on the local agencies website where the public can find general information related to the potential basin boundary modification.

3. Provide hyperlink(s) to the local agency's web site for general information regarding potential basin boundary modification process (use comma to separate multiple hyperlinks) *:

http://www.example.com

- Complete portion 4 of the application by providing a brief description of the modification request and what you intend to modify.

4. Provide brief description of potential basin boundary modification request (Max characters: 4000) *:

- Complete portion 5 of the application by starting to type either the basin name or number and then choosing the appropriate basin from the list. If your request modifies more than one basin, once you had selected the first basin, type the next basin into the search and select it the same way. To remove a basin that you've already selected, simply click the "x" next to the basin.

5. Select potential basin(s)/subbasin(s) *:

Search by basin/subbasin number or name... Add multiple basin(s)/subbasin(s)

1-01 SMITH RIVER PLAIN ← ✕

1-02.01 KLAMATH RIVER VALLEY - TULELAKE ✕

- Complete portion 6 of the application either by clicking on the hyperlink to open the map and drawing on the basin(s) in question or by uploading a map of the proposed boundary change.

6. Draw an approximate delineation of the proposed basin boundary *:

[Click here to open an interactive map to draw the approximate delineation](#)

or upload a map:

Uploaded document:

Map Interface: Draw approximate delineation of proposed boundary here Save and Return to Form

County:

CASGEM Prioritization:

Very Low Low Medium High

B118 Basins:

Water Agencies:

Las Vegas Grand Canyon National P

Region Office Service Areas:

Esri, FAO, NOAA

